

ORSETT CHURCH OF ENGLAND VOLUNTARY AIDED PRIMARY SCHOOL

SPRING TERM MEETING OF THE GOVERNING BODY MINUTES

Date	23 rd March 2016
Time	5.30 pm
Place	School
Clerk	Heather Hughes [TEL: 07762706019]

Present: Shelley Jones
Laurie Eve
Simon Lloyd
Yvonne Fernside-Still
James Dickson
Rachel Spink
Julie Pritchard
Lorraine Robinson
Jackie Wood

1. APOLOGIES

Dianne Barrick, Lynn Bennett sent apologies which were accepted by the Governors.

2. NOTIFICATION OF ANY OTHER BUSINESS

Governors gave thanks to the LE for use of her house for HT recruitment.

SJ advised that a member of staff has requested time off attached to the May half term holiday to attend his son's wedding in Japan. Governors agreed to the request.

Academy update – SJ.

SJ advised Governors that there is a need to look at academisation in more detail and in discussion with other schools there are 3 options:-

1. Option of a possibility of going into an academy with Horndon and Bulphan. Noted that the Diocese would support this idea. Then look at bringing in non-church schools. The Board would consist of HT and CofG from each of the schools to have a say in the running of the schools.
2. Bowers Gifford option who are looking further afield towards Southend.
3. Could sit back and wait to see what others are doing.

Action SJ to contact Tim Elbourne to discuss further.

Ombudsmen update, SJ advised that she had been called back for another appeal, but was postponed again as parent had additional information. On investigation Thurrock had convened the appeal panel with the same Chair. New date agreed in principal as 14th April 2016.

SJ advised Governors of the new regulations regarding DBS checks for all governors.

Action If any governors have a Thurrock DBS, please bring certificate to JP. JP will get all other governors checked.

Signed by:.....

Date:.....

Laurie Eve

Chair of Governors

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Governor requested for SAT's week, for 1 – 1 work. 9th May, 10th, 11th, 12th May to help support pupils.

Volunteers - LE Tuesday, LR, Wednesday, Jackie Thursday, Yvonne Wednesday.

Dates for INSET's for 2016 – 2017

1st and 2nd September 2016

31st March 2017

5th June 2017

21st July 2017

LE proposed and LR and seconded the request for the above INSET dates.

3. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST

None noted.

4. MEMBERSHIP OF THE GOVERNING BODY

a) Authority Governor

Action: SJ and HHS to speak to the LA about this.

b) Community Governor

LE officially agreed as a PCC Governor – 4 years.

c) Parent Governor

Advert to go to Parents after Easter with a skills based letter.

5. ORGANISATION OF GOVERNING BODY COMMITTEES

Nothing new to note.

6. MINUTES OF THE PREVIOUS MEETING

To confirm the minutes of the Full Governing Body meeting held on 9th December 2015. Governors were happy to ratify the minutes and the Chair signed the minutes.

7. MATTERS ARISING

To consider any matters arising from the previous meeting not covered elsewhere in the agenda.

Item Number	Action	By Who	By When
12	Time taken to deal with safeguarding issues SJ updated Governors on the situation and spoke to the scout safeguarding as another complaint had been received. SJ then emailed safeguarding; a letter cc'd to county commissioner who has been in touch with SJ. Scout letter received, which was read to governors. Meeting to be arranged with the County Commissioner. Action SJ/LB takes this to the LA safeguarding team.	SJ	This meeting

Signed by:.....

Date:.....

Laurie Eve

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changed so that teachers are in class for English and Maths this frees up the HLTA to do additional support during the morning sessions.

Question asked about SEN vulnerable groups, what a normal expectation would be on the 4 children who are SEN?

SJ advised that when looking at progress in writing those children are only making one step progress, whereas the rest of the cohort are achieving 2.4 steps of progress.

Question asked if 7.8% on the SEN register high.

SJ advised that this is a really low percentage compared to other schools.

Question asked if parents are involved?

SJ advised that termly meetings are held with parents to go through IEP's so that parents are kept informed.

Question asked about a case study on a Pupil premium child in year 4.

RS advised that reviews are being done on attendance and assessment data and the support which has been put in to see if there is an impact.

Question asked if there is anything to get FSM take up higher?

SJ advised that FSM are promoted as much as possible with theme weeks etc.

Question asked about G & T pupils how this is being monitored and what actions are in Place?

Governors were advised that activities are in place across the board, English, Maths. Those children who are 2 steps above are classed as G & T. Each subject leader is leading a G & T session on activity in the different subject areas.

Question asked about Homework clubs?

Noted that teachers do homework clubs at lunch time. Suggestion that perhaps it is made more public.

Question asked about the PSHE workshop for parents?

JD advised that only 10 to 15 parents turned up. JD advised that the Policy is nearly ready for publication.

Letter to go to parents. Governors requested that the outputs are shared. Parents requested that a PSHE box is inserted into the newsletter with up and coming events.

10. SCHOOL DEVELOPMENT PLAN/SEF

In the Headteachers report.

11. BUDGET

The 2016 – 2017 budget was adopted and ratified by all Governors. JW proposed and SL seconded the new budget.

12. POLICY REVIEWS

Nothing new as reviews done in the committee meetings.

13. SAFEGUARDING/CHILD PROTECTION

Signed by:.....

Date:.....

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To receive a report from the Nominated Governor for Safeguarding/Child Protection.

Circulated before the meeting. Thurrock has requested that the report is used as an exemplar for other schools.

Safeguarding minutes tabled at the meeting.

5.5 only need the wrap number for Prevent training.

Action governors who haven't done the training to do the on-line training. HHS to send link to LE..

Action - Positive physical – to be added to safeguarding policy - SJ.

14. CHAIR'S ACTION

Interactive TV's were agreed.

15. CHAIR'S BUSINESS/CORRESPONDENCE

Letter re Scouts issue.

16. GOVERNOR MONITORING, DEVELOPMENT AND TRAINING

a) To receive any reports from governors who have undertaken monitoring visits to school.

Noted that monitoring is being done on an ongoing basis.

Action - RE monitoring to be done and a report on Apprenticeships by JW.

b) To receive a report from the Link Governor nothing new noted.

c) To receive feed back from Governors who have attended training courses since the previous termly meeting of the Governing Body.

Nothing new noted.

d) To identify any training needs for the governing body including self-development session for the current year.

Action - Suggestion that bespoke training is looked at - YFS.

17. OTHER BUSINESS

None noted

18. DATES/TIMES OF FUTURE MEETINGS

To note the dates/times of meetings of Committees and the Governing Body.

Summer Term 2016

FP,P & P	18 th May	5.30pm
Curriculum	15 th of June	5.30pm
Full Governing Body	6 th July	5.30pm
Pay and Performance Committee	6 th July	7.30pm

19. CONFIDENTIAL ITEMS

None noted.

Signed by:.....

Date:.....

Laurie Eve

Chair of Governors