



Charging and Remissions Policy

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition and swimming.

There are times throughout each year where the school believes that by arranging a trip or event that this will enhance the children's learning and the Governing Body have agreed the following Charging and Remission Policy for such activities.

Parental Contributions

When organising school trips or visits, which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip.

In order to make it easier to plan events and trips for children over an academic year parents are asked to contribute a fixed amount of money (currently £50.00) per child for the year. The class teacher is then responsible for ensuring that trips and events are planned within this budget and parents will be informed as to the cost of each trip so that they are kept informed as to how the funds are being used.

Any funds remaining at the end of the year will either be used for a small event for the children, carried over until the next academic year (thus reducing the next year's contribution or refunded as appropriate).

Parental contributions are voluntary. However, if we do not receive sufficient voluntary contributions, events and trips may not take place.

Parents in receipt of certain state benefits pay a subsidised voluntary contribution.

If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. In these cases the school will fund these children.

For some events/trips the school pays additional costs in order to support the visit for **all** children.

Parents have a right to know how each trip is funded. The school will provide this information on request. Any parent who has difficulty with payments is encouraged to speak to the Headteacher at the earliest opportunity (all information discussed is used on a strictly need to know basis).

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events.

Residential Visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board and lodging. Parents who receive certain state benefits are exempt from payment.

Residential visits also take place in Years 5 and 6 and these visits are not directly a part of the National Curriculum. Therefore, parents are asked to fund the cost of the trip, or part thereof if in receipt of certain state benefits.

Motivating and inspiring our children to achieve... in a creative, caring Christian community

